HOW TO INSTALL BBP TOOLBOX® TEMPLATES

Please note that BBP ToolBox Templates are designed accordingly with the Beyond Bullet Points principles as described in the 2nd edition of Cliff Atkinson's book (ISBN: 978-0-7356-2387-3).

If you expect BBP ToolBox Templates to respect the principles described in the 1st edition of the book, there can be differences.

To install BBP ToolBox Templates on your computer, open the setup file named *BBPToolBox_Officexx_Templates_Setup.exe* (where *xx* stands for your Microsoft Office version) which is contained in the ZIP file you have downloaded from the BBP ToolBox website.

Follow the instructions displayed by the installer until the installation completes successfully.

When the installer displays an installation complete message, BBP ToolBox Templates are installed on your computer and are ready to use.

BBP ToolBox Templates are installed in two locations: on the default Microsoft PowerPoint templates directory and on the BBP ToolBox® installation directory.

Please refer to the BBP ToolBox Templates Usage Guide to discover more about the BBP ToolBox Templates.

If you encounter a problem while installing BBP ToolBox Templates, please go to www.bbptoolbox.com/faq/ and read the FAQ (Frequently Asked Questions) section to check if your problem is listed there.

If it is not listed, you'll be guided to submit your problem.

www.bbptoolbox.com